



2017-2019 Bylaws

Ohio Nurses Association

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Ohio Nurses Association 2017-2019 Bylaws

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ARTICLES OF INCORPORATION of Ohio Nurses Association

Witnesseth, That we, the undersigned, all of whom are citizens of the State of Ohio, desiring to form a corporation not for profit under the general corporation laws of said State, do hereby certify:

First: The name of said corporation shall be the Ohio Nurses Association.

Second: Said corporation shall be located and its principal business transacted in Columbus, in Franklin County, Ohio.

Third: The purpose for which this corporation is formed is:

To promote the professional and educational advancements of nurses to elevate the standards of nursing;

To continuously evaluate and maintain a code of ethics among nurses;

To promote the welfare of nurses;

To promote effective nursing care for all people;

To disseminate information on nursing;

To foster and promote cordial relations between the registered professional nurses of Ohio and those of other states and countries; and

To succeed to all rights and property held by the Ohio Nurses Association as a corporation duly incorporated under and by virtue of the laws of the State of Ohio.

In Witness Whereof, we have herewith set our hands this 15th day of February, A.D. 1904.

Mary Hamer Greenwood

Elizabeth Mason Hartsock

Olive T. Fisher

Elizabeth Petering

Mary M. Roberts

Amendments - Location of headquarters: June 1919 (Pres. C. Wheeler, Secy R. Steinmetz). Purpose clause: June 1938 (Pres. C. Cranz, Secy H. Wyland); and April 1956 (Pres. F. Fogle, Secy E. Sharritt). Name of association: April 1928 (Pres. C. Brouse, Secy M. Kaufman); and October 1967 (Pres. J. Wooding, Secy B. Donaho).

All amendments were duly filed with the Secretary of State.

ARTICLE I—NAME, PURPOSES & FUNCTIONS

Section 1—Name

The name of this association shall be the Ohio Nurses Association, hereinafter referred to as ONA.

Section 2—Purposes

The purposes of this association shall be unrestricted by considerations of nationality, race, religion, creed, lifestyle, color, gender, disability, sexual orientation, health status or age. The purpose shall be as stated in the Articles of Incorporation and, further, to:

- A. Work for the improvement of health standards and the availability of health care services for all people;
- B. Foster high standards of nursing;
- C. Stimulate and promote the professional development of nurses; and
- D. Advance the economic and general welfare of nurses.

Section 3—Functions

The functions of ONA shall be to:

- A. Promote through appropriate means standards of nursing practice, nursing education, nursing services and nursing research, as defined by the American Nurses Association, hereinafter referred to as ANA;
- B. Promote adherence to the *Code of Ethics For Nursing* established by ANA;
- C. Initiate and influence legislation, governmental programs and state health policy;
- D. Promote and protect the economic and general welfare of nurses;
- E. Provide for the continuing professional development of nurses;
- F. Represent nurses and serve as their state spokesperson with allied health groups, community and governmental groups, and with the public;
- G. Promote the recruitment and retention of members;
- H. Provide for representation in the ANA Membership Assembly;
- I. Promote relationships with the Ohio Student Nurses' Association;
- J. Recruit students for nursing;

- K. Provide information regarding employment opportunities to nurses and potential employers; and
- L. Comply with all provisions of ANA bylaws and policies.

ARTICLE II – DISTRICTS

Section 1—Definitions

- A. ONA shall be made up of districts. One category shall be district associations and the other category shall be an at-large district designation. Collectively these categories are ONA districts.
- B. A district association shall be a geographic area that has been approved by the ONA Board, hereinafter referred to as Board, in accordance with Board policy. A district association shall comply with Section three (3) of this article and shall ensure that its bylaws are consistent with the bylaws of ONA and ANA.
- C. An at-large district shall meet the criteria adopted and published by the Board and shall comply both with the operating rules or guidelines established by the Board and with Section three (3) of this article. Operating guidelines shall be consistent with the bylaws of ONA and ANA.
- D. ONA may enter into an agreement with another constituent/state nurses association in order to provide representation to nurses working in the other state. Such action shall require a two-thirds vote of the Board. Upon entering into such an agreement, the Board shall define either the whole of the other state or parts of it with clearly defined boundaries as a district association of ONA. Nurses who are members of such district associations shall have rights of membership in ONA as defined in the agreement between ONA and the other constituent/state nurses association (C/SNA). A two-thirds vote of the Board shall be necessary to change the boundaries of any district association located in another state. Such district associations shall remain in existence as district associations of ONA only for the term of the agreement between ONA and the other C/SNA. If such a district association terminates before the close of a membership year, member dues or fees shall not be refunded for the remainder of the membership year.

Section 2—Rights of Districts

It shall be the right of districts to:

- A. Have representation in the ONA House of Delegates;
- B. Submit proposals for consideration by ONA;
- C. Submit the names of nominees for ONA elective and appointive positions; and

- D. Exercise other rights as provided by common parliamentary or statutory law.

Section 3—Duties of Districts

- A. All districts shall:
 - 1. Report to the Board biennially in accordance with Board policy.
 - 2. Provide for representation in the ONA House of Delegates.
 - 3. Comply with all provisions of ANA and ONA bylaws.

- B. In addition to the requirements set forth in paragraph A of this Section, a district association shall:
 - 1. Require that all of its members meet the qualifications specified in Article III of the bylaws.
 - 2. Make provision for transfer of membership in accordance with Article III of the bylaws.
 - 3. Send to the Chief Executive Officer (CEO) of ONA the names and addresses of members of its board of directors immediately after their election or appointment.
 - 4. Submit all amendments to district association bylaws to the ONA bylaws committee in accordance with Board policy.
 - 5. Ensure that the most recent version of its bylaws is on file with ONA.
 - 6. Meet all requirements necessary to maintain legal status as set forth in relevant state and federal laws and regulations.

- C. ONA shall carry out relevant duties set forth in paragraph B of this Section for the at-large district.

Section 4—Disqualification of a District Association

- A. A district association that fails to comply with the requirements of ANA and ONA bylaws, or for other cause deemed sufficient, may be disqualified as a district association of ONA by a two-thirds vote of the Board. ONA shall provide written notice of a proposed disqualification to the last known district association officers at least three (3) months before the vote is taken. A hearing shall be conducted in accordance with Board policy before a vote is taken.

- B. A disqualified district may be reinstated by a two-thirds (2/3) vote of the Board.

ARTICLE III – MEMBERSHIP

Section 1—General Information

- A. In order to qualify for membership in ONA an individual must have been granted a license to practice as a registered nurse in at least one state, territory, or District of Columbia of the United States and must not have a license under suspension or revocation in any state except when the suspension is stayed contingent upon compliance with board of nursing

or other regulatory entity requirements; or the individual is otherwise entitled by law to practice nursing. Retired nurses may join ONA as a member without the requirement of an active registered nursing license.

- B. Individuals who meet the definition set forth in this Section are eligible for membership in the district association where they live, work, or are enrolled in an Ohio nursing education program. If a district association is not in existence, the individual shall participate in the at-large district.
- C. ONA shall consist of the members of the district associations and individuals who are eligible to participate in the at-large district.
- D. Membership shall be unrestricted by considerations of nationality, race, religion, creed, lifestyle, color, gender, disability, sexual orientation, health status or age.
- E. Each district shall require the same qualifications for membership as those stated herein.

Section 2—Definitions

A member is an individual who meets the qualifications set forth in Section 1 of this Article.

Section 3—Establishment of Membership

Receipt of a completed membership application at the ONA office that is submitted by an individual eligible for membership, together with appropriate dues and pertinent service fees, shall establish an individual as a member of ONA provided the individual is not currently sanctioned for violation of the *Code of Ethics for Nursing*, or ANA or ONA bylaws.

Section 4—Rights

A member shall be entitled to all benefits associated with ANA and ONA membership including being a candidate for any ONA or ANA elective or appointed position or participating in the election of ANA representatives or alternates. Every ONA member shall have the right to:

- A. Receive membership verification/notification card and publications developed by ONA, ANA member publications, and any affiliates as a benefit of membership;
- B. Be a candidate for ONA and ANA elective and appointive positions, in accordance with ONA and ANA bylaws and policies;
- C. Participate in the election of ONA's representatives and alternates to the ANA Membership Assembly, in accordance with established policy and ONA and ANA bylaws;
- D. Attend meetings of ONA and ANA Membership Assembly and other unrestricted ONA and ANA activities;

- E. Submit proposals to ONA for consideration;
- F. Attend the Quadrennial Congress of the International Council of Nurses;
- G. Affiliate with ONA special interest caucuses, in accordance with ONA bylaws and policies;
- H. Be accorded other rights as provided by common parliamentary or statutory law, including the freedom of speech and assembly; and to form, join and assist any labor organization that is not in direct competition with ONA, other ANA constituent/state nurses associations or ANA; and
- I. Due process.

Section 5—Obligations

- A. Every member shall be obligated to:
 1. Uphold the bylaws of ANA and ONA.
 2. Uphold district association bylaws or operating guidelines of the at-large district.
 3. Abide by the *ANA Code of Ethics for Nursing*.
 4. Fulfill all the requirements of the office or committee post to which the member is elected or appointed.
 5. Pay assessments, ONA dues as established by the ONA House of Delegates and other dues amounts as required by their district association, if any; service fees related to at-large district membership, if applicable; and any and all service fees or other charges assessed by ONA related to services received or membership payment mechanisms selected by the member.
 6. Ensure all monies owed in accordance with paragraph five (5) of this Section are paid in a timely manner as required, including, but not limited to, monies that are paid via payroll deduction arrangements.
- B. Working collaboratively or collectively with other unions representing nurses in support of the nursing profession and fellow nurses shall not be considered dual unionism. Every member who is eligible to be organized for purposes of collective bargaining shall:
 1. Refrain from dual unionism, which is defined as participating in or giving assistance to one or more labor organizations that are in direct competition with ONA, other Constituent/State Nurses Associations (C/SNA) of ANA that act for and represent the collective bargaining interests of members; and
 2. Refrain from participating in or giving assistance to one or more directly competing labor organizations that advocate or engage in activities that would eliminate or interfere with any C/SNA's collective bargaining activities.

Section 6—Transfer of Membership

- A. A member who moves out of Ohio to another state may apply to the secretary of ONA for transfer to another constituent/state nurses association of ANA. ONA shall not refund the remainder of a paid membership year.
- B. A member of another constituent/state nurses association of ANA who has paid applicable assessments, dues and fees for the membership year and who moves into, works in, or is enrolled in a nursing education program within the boundaries of Ohio may transfer to ONA. Additional assessments or dues or service fees shall not be required nor refunded for the remainder of the membership year.
- C. A member who moves between ONA districts or who becomes eligible for membership in a different district shall apply to the secretary of the district association of which the nurse is currently a member or to ONA if the nurse is a member of the at-large district, for transfer to the new district. The nurse must live, work, or be enrolled in a nursing education program located within the boundaries of the district to which transfer is sought.
- D. Members who have belonged to a district may choose to remain with the district even if they no longer work, live or go to school within the district.

ARTICLE IV – DISCIPLINARY ACTION & RIGHTS OF MEMBERS FACING DISCIPLINE

Section 1—Disciplinary Action

- A. Members of ONA shall be subject to disciplinary action including censure or expulsion for:
 - 1. Violations of these bylaws or ANA bylaws;
 - 2. Violations of the *Code of Ethics for Nursing* as established by ANA; or
 - 3. Actions detrimental to the purposes of ONA or ANA.
- B. Disciplinary proceedings shall be conducted in accordance with policies and procedures established by the Board of Directors and pursuant to common parliamentary procedure and state and federal law. ONA members shall be guaranteed due process rights. The Board of Directors shall have final disciplinary authority over members.
 - 1. ONA shall provide the member specific charges and a copy of the ONA Policies and Procedures for Disciplinary Action at least thirty (30) days before the vote is taken.
 - 2. A hearing shall be conducted before the vote is taken.
- C. Depending on the severity of the disciplinary violation, as determined by a two-thirds (2/3) vote of the ONA Board of Directors, a member may be:
 - 1. Reprimanded;
 - 2. Censured;
 - 3. Fined;
 - 4. Suspended from membership; or

- 5. Permanently expelled from membership.
- D. A member who has been disciplined may be reinstated by a two-thirds (2/3) vote of the Board.
- E. Any disciplinary action taken by any other ANA constituent/state nurses association (C/SNA) against one of its own individual members shall be given full recognition and enforcement by ONA, provided that such action was in accordance with the bylaws and disciplinary procedures of that C/SNA.

Section 2—Disciplinary Action by a District

- A. Any disciplinary action by a district shall be in accordance with the published ONA Policies and Procedures for Disciplinary Action established and approved by the Board.
- B. Expulsion from a district shall result in expulsion from ONA upon certification thereof by the district to ONA.

Section 3—Appeal of Disciplinary Action

Appeal of disciplinary action shall be conducted in accordance with published policies and procedures established by the Board of Directors, which shall have final disciplinary authority over members.

ARTICLE V – ORGANIZATIONAL AFFILIATES OF ONA

Section 1—Qualifications

An organizational affiliate of ONA is an association that:

- A. Has been granted organizational affiliate status by the Board of Directors; and
- B. Has paid an organizational affiliation fee to ONA.

Section 2—Responsibilities

Each organizational affiliate shall maintain a mission and purpose harmonious with the purposes and functions of ONA.

Section 3—Rights

Each organizational affiliate shall be entitled to:

- A. One (1) nurse participant who shall have voice, but no vote, in the ONA House of Delegates;
- B. One (1) nurse participant or designee who shall have voice, but no vote, in the Board meetings;
- C. Make reports or presentations to the ONA House of Delegates and Board meetings within its

area of expertise; and

- D. Submit the names of nurse representatives qualified for appointment to ONA ad hoc groups; task forces; committees, as appropriate; and councils. These appointees shall:
 - 1. Have voice but no vote in the actions taken by the group, task force, committee, or council; and
 - 2. Be in addition to the number of appointees specified in Article XIV of these bylaws.

ARTICLE VI – ASSESSMENTS & DUES

Section 1—Definitions

- A. “Membership year” means a period of twelve consecutive months.
- B. “Assessment” means an eligible individual member’s share of the cost incurred by ONA to secure representation on behalf of eligible ONA members in ANA or other state or national organizations.
- C. “Dues” means the money owed by an individual to obtain rights and benefits of membership in ONA. Dues also include the amounts collected by ONA on behalf of districts and local units.
- D. “Service fees” means the monies paid to cover the cost of optional services chosen by an individual member, including but not limited to, costs associated with payroll deduction and other dues payment options.

Section 2—Payment of Assessments, Fees & Dues

- A. All assessments, dues and service fees as defined in Section one (1) of this article shall be paid in accordance with policy established by the Board. All membership rights and benefits shall be forfeited if all applicable assessments, dues and incurred services fees are not paid as required by the policy.
- B. A member shall pay applicable assessments, dues and service fees if the member chooses optional services for which a service fee is incurred.
- C. If the amount of an assessment charged by a state or national organization to which ONA belongs increases more than the cost of living adjustment, the amount of the increase that exceeds the cost of living adjustment may be passed along in dues to applicable ONA members.
- D. ONA has an obligation to pay dues to ANA in accordance with dues policies adopted by the ANA Membership Assembly.

Section 3—Payment Calculation

- A. The amount paid to ONA shall be based on eight-tenths percent (0.8%) of the

following:

1. For individuals who are members of an ONA collective bargaining unit (including fair share payers), the salary basis shall be sixty-two thousand dollars (\$62,000.00) in 2008;
 2. For individuals who are not members of an ONA collective bargaining unit the salary basis shall be forty-eight thousand dollars (\$48,000.00) in 2008; and
- B. Each subsequent year, any increase in payment shall be calculated by determining the average percentage salary increase negotiated by ONA for its bargaining unit members as of October first (1st). That percentage increase shall apply to the salary basis for both bargaining unit and non-bargaining unit members. The percentage increase shall never be less than zero (0) nor more than five (5) percent.
- C. Special payment rates for the following dues categories apply as follows:
1. All first time new members receive a 50% discount off their first year of membership.
 2. All retired nurses may receive a 75% discount.
 3. In addition to the special payment rates set forth in this paragraph, the Board may establish membership pilot programs that would allow payments to be adjusted to encourage membership for non-collective bargaining members.
- D. One dollar (\$1.00) per month of each member's dues shall be transferred each month to the ONA Political Contributing Entity (PCE). Monies in this fund shall be distributed in accordance with Ohio's campaign finance/election laws as directed by the Health Policy Council. Members who do not wish to participate shall notify ONA in writing of that decision and upon receipt of that notification, no portion of their dues money will be transferred to the PCE.
- E. The Board shall fix the amount of service fees which shall be paid, in addition to the amount of the assessments and dues stated above, by those persons who elect to pay dues on a partial-payment plan.

Section 4—Change of Assessments, Dues & Dues Category

- A. No money shall be refunded nor additional money collected when a change in assessments and dues category (as set forth in Section 3 paragraphs A and C of this article) is made within a membership year, provided the member was eligible for the assessments and dues category in which the member was placed when assessments and dues were paid.
- B. Changes to district or local unit dues shall be reported in writing to ONA and shall become effective only as of January first (1st).

ARTICLE VII – HOUSE OF DELEGATES

Section 1—Meetings of the House of Delegates

- A. ONA shall hold a biennial House of Delegates meeting in the odd numbered years. The Board shall determine the time and place of the House of Delegates. Notice of the biennial meeting of the House of Delegates shall be sent to each district at least six (6) months prior to the meeting.

- B. A special meeting of the House of Delegates may be called by the ONA Board of Directors or shall be called by the president upon the written request of fifty-one percent (51%) of districts. Notice of each special meeting shall be sent to each district and local unit at least thirty (30) days before the first day of the special meeting.

Section 2—Voting Bodies

- A. The voting body at the biennial House of Delegates and special meetings of ONA shall consist of the members of the Board and the accredited delegates from each district. No member of the voting body shall be entitled to more than one (1) vote.

- B. All members may vote on bylaws amendments pertaining to dues for the membership year.

- C. All members may vote for ANA representatives and alternates.

Section 3—Functions

The House of Delegates shall:

- A. Approve the Vision and Mission of ONA;

- B. Determine policy on substantive issues requiring the authority and backing of the official voting body of ONA;

- C. Adopt and maintain bylaws; and

- D. In accordance with all applicable federal and state laws and regulations, elect members of the Board, the Nominating Committee, the Commission on Economic and General Welfare, and representatives to national organizations to which ONA pays an assessment.

Section 4—Election of ONA Delegates

- A. Each district of ONA shall be entitled to one (1) delegate for every twenty-five (25) members. The total district member count will be divided by 25 and shall then be rounded up for the total delegate apportionment count. A district that has fewer than fifty (50) members shall be entitled to two (2) delegates.

- B. Delegates shall be elected by secret ballot by the respective districts in accordance with the Labor Management Reporting and Disclosure Act of 1959 and other applicable federal and state laws and regulations.

- C. Delegates and alternates are elected for two (2) years or until replaced.

Section 5—Basis for Computing Number of Delegates

- A. ONA shall notify each district of the number of delegates to which it is entitled for any House of Delegates or special meeting. Notification of the number of delegates for the House of Delegates will occur by January thirty-first (31st) of the year in which a meeting of the House of Delegates is scheduled to take place.
- B. The basis for computing the number of delegates to which any district shall be entitled at a House of Delegates shall be the number of its members who were members of ONA on December thirty-first (31st) of the preceding year, as evidenced by appropriate dues paid to ONA. The size of the delegation shall remain the same for any special meeting held during the ensuing biennium.

Section 6—Seating of Delegates

- A. Each district shall submit the names of all delegates and alternates elected by the respective districts to the ONA headquarters office according to written policies of the Board. Only persons whose names appear on the list of delegates and alternates shall be seated in the House of Delegates.
- B. If all the elected delegates from a district are not in attendance at a House of Delegates or special meeting, elected alternates whose names appear on the official list of delegates and alternates for that district shall fill the vacancies according to written policies of the Board.

ARTICLE VIII – BOARD OF DIRECTORS

Section 1—Definition of Board of Directors

There shall be a Board of Directors of the Ohio Nurses Association (Board), which shall consist of fifteen (15) members: the officers of the association and ten (10) directors. At least five (5) of the directors shall meet the criteria to serve on the Commission on Economic and General Welfare. One (1) of the remaining director positions shall be filled by a person who first received a license to practice nursing no more than five (5) years prior to January first (1st) of the year in which the election is held. If no candidate meets the requirement for this position, it shall be filled by a person who meets the eligibility requirements set forth in paragraph (A) of Section two (2) of this Article.

Section 2—Eligibility

- A. To be eligible to serve on the Board, a person shall:
 - 1. Hold current membership in ONA;
 - 2. Not serve concurrently as an officer or director of another organization if such participation might result in a conflict of interest with ONA;
 - 3. Support all programs of ONA; and

4. Meet the requirements set forth in these bylaws with respect to term or length of service limitations.
- B. In addition to the eligibility criteria set forth in paragraph (A) of this Section, if serving in a position that is designated for the Economic and General Welfare Commission, a person shall meet all the requirements set forth in Article XV of these bylaws.

Section 3—Authority

The Board shall have the authority delegated to it by the House of Delegates, including the duty and power of acting for the membership in the intervals between meetings of the House of Delegates, and other duties and powers as defined in these bylaws.

Section 4—Accountability

The Board shall report and be accountable to the House of Delegates.

Section 5—Term

- A. “Term” shall be defined as serving for two (2) years as an officer or four (4) years as a director. Service for a portion of a term greater than one-half (1/2) of the years designated for that position shall be considered a full term for purposes of calculating the total number of years served.
- B. No member of the Board shall be eligible to serve more than eight (8) consecutive years as a director or an officer.

Section 6—Meetings

- A. Meetings of the Board shall be open to members, except when the Board determines that open discussion would infringe on the rights of individuals or have an adverse effect on ONA goals.
- B. The Board shall meet at the times and places it determines.
- C. Special meetings of the Board may be called by the president or shall be called by the president upon the written request of at least five (5) members of the Board.

Section 7—Attendance

Attendance at all regular meetings within a biennium shall be required of all Board members. The length of a regular meeting shall be from the call to order to adjournment. A Board member must be present at seventy-five percent (75%) of each regular meeting to constitute attendance. Absence from two (2) regular meetings of the biennium may be cause for declaring a vacancy in the Board position. Such action shall be determined by a majority vote of the Board.

Section 8—Referendum

Between regular meetings of the Board, the president may refer to Board members questions relating to the affairs of ONA, which, in the opinion of the president, require immediate action on the part of the Board. The result of such a referendum, which requires a majority vote of the Board, shall control the actions of ONA and its directors, officers, committees, agents, units and employees and shall be reported at and included in the minutes of the next regular meeting of the Board.

ARTICLE IX – DUTIES OF THE BOARD OF DIRECTORS

Section 1—Duties

The Board shall:

- A. Appoint a chief executive officer (CEO) to manage the operations of ONA and establish the parameters under which the CEO carries out the functions of the position; including, but not limited to, employing, directing, promoting and terminating all ONA staff;
- B. Annually review the performance of the CEO;
- C. Transact the business of ONA in the interim between meetings of the House of Delegates;
- D. Exercise the corporate responsibility and fiduciary duties of ONA consistent with applicable provisions of law;
- E. Complete the strategic planning and program evaluation process using the vision and mission approved by the House of Delegates;
- F. Establish policies and procedures governing the operations of the at-large district;
- G. Provide for implementation of ONA positions approved by the ONA House of Delegates;
- H. Establish policies and procedures for the transaction of business, coordination of ONA activities and operation and maintenance of a state headquarters;
- I. Establish financial policies and procedures, adopt the budget, submit all books annually to a certified public accountant for audit, and present financial statements to the membership annually and at each meeting of the House of Delegates;
- J. Establish policies and procedures for approving publications and other printed materials prior to their distribution;
- K. Establish standing and special committees of the Board as deemed necessary for the performance of its duties, and define the purpose and authority of such committees;

- L. Appoint committees, councils, commissions (except for the Commission on Economic & General Welfare and the Nominating Committee) and task forces to facilitate the activities of ONA;
- M. Have power to fill vacancies on the Nominating Committee, Commission on Economic and General Welfare and on the Board, except those occurring in the office of president or first vice president;
- N. Determine the date and place of the following meetings: the House of Delegates, special meetings of ONA, the Leadership Assembly and the Board;
- O. Ratify votes of the Board secured by referendum;
- P. Serve as a liaison to districts;
- Q. Provide for the establishment and dissolution of functional work groups, including but not limited to a special interest caucus, as needed to achieve the mission of ONA;
- R. Select candidate(s) for the Ohio Board of Nursing and submit the name(s) to the Governor of Ohio;
- S. Define qualifications for appointive office unless otherwise specified in these bylaws;
- T. Approve district associations meeting qualifications established in the bylaws and dissolve those associations that fail to meet the qualifications in accordance with Article II of the bylaws;
- U. Establish policies and procedures for disciplinary action against members and districts;
- V. Establish fees for the House of Delegates, specified activities and services;
- W. Control the use of the official ONA logo and the procurement and sale of replicas thereof;
- X. Provide for representation at meetings of voluntary organizations and of public or governmental agencies;
- Y. Establish relationships and collaboration with the Ohio Student Nurses' Association; and
- Z. Assume other duties as may be provided for elsewhere in these bylaws and by the ONA House of Delegates.

Section 2—Executive Committee

There shall be an Executive Committee of the Board composed of the president, the two (2) vice presidents, the secretary and the treasurer of the association. This committee shall have

all the powers of the Board to transact business of an emergency nature between Board meetings. All transactions of this committee shall be reported in full at the next regularly scheduled meeting of the Board. The committee shall serve as the personnel committee of the Board.

Section 3—Finance Committee

There shall be a finance committee composed of the treasurer as chair, the president, and a combination of Board members, and non-Board members who have experience in financial management appointed by the president. The committee shall:

- A. Provide advice to the Board during preparation of the ONA annual budget; and
- B. Regularly review the financial statements and give advice to the Board regarding financial matters.

ARTICLE X – OFFICERS & DUTIES OF OFFICERS

Section 1—Definition of Officers

The officers of ONA shall be the president, first vice president, second vice president, secretary and treasurer.

Section 2—Term

- A. “Term” shall be defined as serving for two (2) years as an officer of ONA.
- B. No officer shall serve more than two (2) consecutive terms in the same office or more than eight (8) consecutive years on the Board. Service for a portion of the term greater than one half (1/2) of the years designated for that position shall be considered a full term for purposes of calculating the total number of years served.

Section 3—General Duties of Officers

- A. Officers shall perform the duties usually performed by such officers in addition to those prescribed by these bylaws or by the Board.
- B. Serve on the Executive Committee.

Section 4—Duties of President

- A. The president shall chair the Board, the Leadership Assembly and the Executive Committee; and preside over meetings of the Board and the House of Delegates.
- B. The president shall be an ex officio member of all committees except the Nominating Committee and shall serve as the ONA representative at meetings of the Leadership Council of ANA and as a representative to the Membership Assembly of ANA, if concurrently elected to do so.

- C. The president may delegate assignments to the officers and directors.
- D. The president shall appoint Board members to Board committees.

Section 5—Duties of Vice Presidents

- A. The vice presidents shall assume duties as assigned to them by the Board.
- B. In the absence of the president, the vice presidents in order of rank shall assume the duties of the president.
- C. If a vacancy occurs in the office of president, the first vice president shall serve as president until the adjournment of the next House of Delegates or until a successor is elected.
- D. If a vacancy occurs in the office of first vice president, the second vice president shall serve as first vice president until the adjournment of the next House of Delegates or until a successor is elected.
- E. A vice president who assumes the duties of the president or who fills a vacancy in the office of the president shall not serve as an ANA representative or alternate unless separately elected as an ANA representative or alternate.

Section 6—Duties of Secretary

The secretary shall be responsible for ensuring that records are maintained of meetings of the House of Delegates, the Board, the Executive Committee of the Board and the Leadership Assembly and shall notify districts of meetings of the House of Delegates.

Section 7—Duties of Treasurer

The treasurer shall be responsible for monitoring the fiscal affairs of ONA and shall provide reports and interpretation of the financial condition of ONA to the House of Delegates, the Board and the membership.

ARTICLE XI – NOMINATIONS

Section 1—Source of Nominations

Nominations for ONA officers, directors and other elected positions shall be submitted by the Nominating Committee or may come from the floor of the House of Delegates.

Section 2—Eligibility of Nominees

- A. Nominees shall meet all requirements for serving in the position to which the individual is nominated.
- B. No nominee shall appear on the ballot without a signed statement of qualifications and consent to serve if elected.

- C. Nominees from the floor of the House of Delegates shall be added to the ballot after providing a signed statement of qualifications and consent to serve if elected.
- D. The nominee shall be supportive of the mission, vision, goals and programs of ONA. No nominee shall serve concurrently as an officer or director of another organization if such participation results in a conflict of interest with ONA.
- E. An ONA member shall be eligible to serve in only one (1) elective office in ONA at any one (1) time with the exception of serving as a delegate/representative or alternate delegate/representative to a national affiliated organization.

ARTICLE XII – ELECTIONS

Section 1—General Information

- A. An election shall be held at each regular biennial meeting of the House of Delegates. The term of office of all those elected at any House of Delegates shall commence at the adjournment of such House of Delegates and shall continue until their successors are elected.
- B. A candidate may designate a representative to observe the election.
- C. Voting shall be done by secret ballot and may be conducted by any electronic mechanism that is designed and implemented so as to maintain the secrecy of the voting process.
- D. A plurality vote of those present, entitled to vote, and voting, shall constitute an election.
- E. All elections shall be conducted in accordance with federal and state laws and regulations, including, but not limited to, the Labor Management Reporting and Disclosure Act of 1959.

Section 2—Election Process

- A. In accordance with Article XI of the bylaws, a ballot shall be prepared that consists of the names of individuals seeking election and the name of the district to which the individual belongs. The ballot shall provide for write-in voting.
- B. Voting shall be conducted during the period of time specified by the Board and publicized in materials prepared for the House of Delegates.
- C. To ensure the integrity of the election, the president shall appoint tellers to monitor the credentialing and voting processes. Tellers shall be individuals with no vested interest in the outcome of the election. The president shall designate one of the tellers to serve as chief teller.

- D. Prior to the commencement of voting, a complete list of ONA delegates shall be furnished to the chief teller.
- E. An individual shall not be issued a second ballot for any reason.

Section 3—Voting Eligibility

- A. Only delegates who are represented by ONA for collective bargaining purposes shall be eligible to vote for those members of the Economic and General Welfare Commission who serve only on the Commission.
- B. All ONA members who are represented by ONA in a national organization may vote for delegates/representatives to the applicable national organization in accordance with applicable national bylaws or constitutions.
- C. Eligibility for voting shall be determined as follows:
 - 1. To obtain a ballot to vote for officers, directors, members of the nominating committee and members of the Commission on Economic and General Welfare, the member must submit a valid government issued photo ID and the teller shall verify that the individual's name appears on the list of delegates submitted by the district in accordance with Article VII, Section 6 and that the individual is a member in good standing in accordance with Article III.
 - 2. To obtain a ballot to vote for national organization delegates/representatives or bylaws amendments related to dues, member must submit a valid government issued photo ID and the teller shall verify that the individual is a member in good standing in accordance with Article III.

Section 4—Election Results

- A. The election outcome shall be decided by lot in case of a tie.
- B. Candidates will be informed of the election results prior to the official announcement to the House of Delegates.

Section 5—Process for Challenging Elections

An election may be challenged if a candidate reasonably believes that the election results are inaccurate or that there is a violation of the election process.

- A. Any time during or within two (2) hours after the time election results are available, a candidate may challenge an election. To challenge an election, the candidate shall submit the following in writing to the chief teller:
 - 1. The nature of the challenge;
 - 2. The rationale supporting the belief the election was flawed; and
 - 3. Other pertinent information supporting the challenge.

- B. Upon receipt of the written documentation required by paragraph A of this Section, the chief teller, in consultation with the other tellers and the parliamentarian for the House of Delegates, shall attempt to resolve the challenge.
- C. If resolution of the challenge requires a recount of election results, the chief teller shall conduct the recount. Each candidate on the official ballot for the position being contested shall be entitled to have one (1) observer present for the recount. The chief teller shall notify the House of Delegates of the results of the recount.
- D. If the chief teller finds a new election is required to resolve the challenge s/he shall report that conclusion to the chief executive officer of ONA who shall immediately take all steps needed to conduct a new election.

Section 6—Post Election Records

All ballots, delegate credentials, and other records pertaining to the election shall be preserved for one (1) year after the election, or for the length of time required by relevant federal and state laws and regulations.

ARTICLE XIII – COMMITTEES OF THE HOUSE OF DELEGATES

Section 1—Committees

- A. The committees of the House of Delegates shall be:
 - 1. Bylaws;
 - 2. Nominating; and
 - 3. Reference.
- B. These committees shall assume such duties as are specified in these bylaws and such other duties as may be assigned by the House of Delegates.
- C. These committees shall report to the House of Delegates regarding their identified areas of responsibility and shall regularly communicate with and seek input from the Board.

Section 2—Composition

- A. Unless otherwise specified in these bylaws, a committee shall be composed of at least three (3) members of ONA and may include representatives from an organizational affiliate of ONA as appropriate.
- B. Except for the Nominating Committee, which is elected, committee members shall be appointed by the Board at or after each regular meeting of the House of Delegates to serve for two (2) years or until their successors are appointed.

Section 3—Term

- A. For all appointed committees of the House of Delegates, a term shall be two (2) years with no appointee eligible to serve more than three (3) consecutive terms on the same committee. Service for a portion of a term greater than one-half (1/2) of the years designated shall be considered a full term for purposes of calculating the number of terms served.
- B. If an open position has been advertised, through written and electronic methods to district presidents and/or district staff and in ONA communications and if there is no one qualified, interested or able to fill the position, a former member of the appointed Committee is eligible to be appointed again so long as s/he has been off the Committee for six months or longer.

Section 4—Absence

Absence without good cause from two (2) meetings of a committee shall constitute a resignation.

Section 5—Bylaws Committee

This committee shall:

- A. Review bylaws and proposed amendments to the bylaws of ONA and submit recommended changes to the Board and to the ANA Committee on Bylaws prior to noticing the delegates to the next House of Delegates.
- B. Review the bylaws of any nurses' association on a district level wishing to become a district association of ONA. The committee will report to the Board whose decision on the recommendations will be final.
- C. Advise district associations concerning proposed amendments to their bylaws to ensure conformity with ONA bylaws.
- D. Review bylaws of district associations, organizational affiliates and local units to ensure conformity with ONA bylaws.
- E. ONA will submit proposed amendments to their bylaws to the ANA Committee on Bylaws within two (2) years from the year that ANA amends or revises the ANA Bylaws.

Section 6—Nominating Committee

- A. Composition—The committee shall consist of seven (7) ONA members who shall be elected by the House of Delegates. The member receiving the highest number of votes in the election shall be the chair. Not more than any one (1) member of this committee is to be a member of any one (1) district.

- B. Term—A term shall be for two (2) years and limited to two (2) consecutive terms. Service for a portion of a term greater than one-half (1/2) of the years designated shall be considered a full term for purposes of calculating the number of terms served.
- C. Duties—The committee shall:
 1. Solicit nominations from districts, structural units and members. All names obtained shall be submitted to the Nominating Committee. The committee shall not be limited to the submitted names in preparing the ticket;
 2. Prepare a ticket consisting of at least one (1) nominee for each position to be filled. The ticket shall include representatives of the three (3) major areas of nursing, namely: nursing practice, nursing education and nursing administration, and be representative of the various geographical areas of ONA. The ticket and elections shall ensure that the Board includes at least five (5) directors who meet criteria for service on the Commission on Economic and General Welfare; and
 3. Present the ticket to the Board for publication to the membership at least one (1) month prior to the meeting of the House of Delegates.
- D. Limitations—Individuals serving on the nominating committee shall not run for an ONA elective office, except the ONA nominating committee, but may run for a national office if eligible and for delegate/representative to a national organization to which ONA belongs for purposes of securing representation on behalf of eligible ONA members.

Section 7—Reference Committee

This committee shall:

- A. Receive, review and report on proposals submitted for the consideration by the House of Delegates;
- B. Provide for hearings on proposals at meetings of the House of Delegates;
- C. Recommend action on proposals to be considered by the House of Delegates; and
- D. Develop procedures for presentation of proposals to the House of Delegates for adoption.

ARTICLE XIV – COUNCILS

Section 1—Definition

- A. A council is an advisory panel to the Board that carries out specific functions promoting ONA’s organizational mission.
- B. Councils include the:
 1. Continuing Education Council (CEC);
 2. Council on Practice (COP); and
 3. Health Policy Council (HPC).

Section 2—Term

- A. A term shall be two (2) years. No appointee eligible to serve more than three (3) consecutive terms on the same council. Service for a portion of a term greater than one-half (1/2) of the years designated shall be considered a full term for purposes of calculating the number of terms served.
- B. If an open position has been advertised through written and electronic methods to district presidents and/or district staff and in ONA communications, and if there is no one qualified, interested or able to fill the position, a former member of the Council is eligible to be appointed again so long as s/he has been off the Council for six months or longer.
- C. The Board shall make appointments to the councils at or after each regular meeting of the House of Delegates, except for members of HPC who are appointed in November of even-numbered years to coincide with the biennial terms of the legislature.

Section 3—Composition

A council shall be composed of no fewer than seven (7) or more than fifteen (15) ONA members who meet the qualifications for appointment to the particular council to which the appointment is being made plus any appointed representatives from an organizational affiliate of ONA. Two (2) members of the Board may also be appointed by the president as ex officio members of each council and shall have voting privileges. The Board shall designate which appointee shall serve as chair of a council.

Section 4—Continuing Education Council (CEC)

- A. Composition—CEC shall be composed of members who meet the most current accreditation criteria for peer reviewers.
- B. Functions - CEC shall study and evaluate matters relating to continuing nursing and/or inter-professional education by:
 - 1. Supporting the approval process for continuing individual continuing education activities and providers of continuing education;
 - 2. Assessing proposed plans for continuing education programs in the state and recommending appropriate action;
 - 3. Providing input in the proposed law, rule, and criteria changes related to continuing education; and
 - 4. Performing or initiating other duties related to continuing education with the approval of the Board.

Section 5—Council on Practice (COP)

- A. Composition—COP shall be composed of members from a mixture of current clinical nursing practice areas.

- B. Functions—COP shall:
1. Interpret professional standards of practice within the state and devise means for putting these into effect;
 2. Provide for consideration of concerns relating to nursing practice within the state;
 3. Assist districts and groups of members in districts in consideration of nursing practice concerns;
 4. Receive and take appropriate action upon complaints and problems of nursing practice from the profession and the public and otherwise to bring about adherence to ethical, professional and legal standards of nursing practice;
 5. Work with related groups as appropriate on matters of nursing practice and concerns in special areas of health and medical care;
 6. Assist nurses in implementing the *ANA Code of Ethics for Nursing* and national practice standards;
 7. Assist members to understand, accept and respect societal differences in all policy statements and actions; and
 8. Assure consideration of ethical and human rights issues in all policy statements and Sections.

Section 6—Health Policy Council (HPC)

- A. HPC is accountable to the Board for overall policies and procedures but has autonomy over specific endorsement decisions and disbursement of political contributing entity (PCE) monies.
- B. Composition—HPC shall be composed of members selected from the various geographic areas of the state. Consideration will be given to political party representation.
- C. Functions—HPC shall:
1. Evaluate proposed federal, state and local legislation for its implication for nurses, nursing and health, and make recommendations to the Board;
 2. Develop and institute a state legislative program with the approval of the Board;
 3. Advise the Board, structural units and districts on legislative and political issues;
 4. Develop a grassroots political participation program;
 4. Promote appointment of qualified nurses to key leadership positions in government, industry, state, health related foundations and consumer organizations;
 6. Oversee fund raising efforts for support of candidates seeking statewide office and candidates for the Ohio General Assembly;
 7. Implement the candidate endorsement process in election years. As part of the candidate endorsement process the HPC shall implement a process to determine a candidate's position with respect to ONA's mission and vision prior to making a final decision on any endorsement; and
 8. Serve as the governing body of the political contributing entity (PCE) and biennially appoint the ONA chief executive officer as treasurer of the PCE.

ARTICLE XV – COMMISSION ON ECONOMIC & GENERAL WELFARE

Section 1—Composition

- A. The ONA Commission on Economic and General Welfare (hereinafter Commission) shall consist of eight (8) members of ONA who are represented for collective bargaining by ONA. Five (5) Commission members shall be members of the Board and members of any ONA local unit. Two (2) members of the Commission who are not also members of the Board shall be elected at each House of Delegates. The individual receiving the highest number of votes shall serve for four (4) years, and the individual receiving the second highest number of votes shall serve for two (2) years.
- B. No officer/member of the Commission shall serve more than eight (8) consecutive years on the Commission. Service for a portion of a term greater than one-half (1/2) of the number of years specified for that position shall be considered a full term for purposes of calculating the total number of years served.
- C. Loss of ONA collective bargaining employment status or employment in any management position by a Commission member shall constitute a resignation from the Commission and/or Board Commission seat.
- D. Vacancies on the Commission shall be filled as follows:
 - 1. A vacancy in a position formerly filled by a Board member shall be filled by the Board from a list of eligible ONA collective bargaining unit members as recommended and verified by the Commission; and
 - 2. A vacancy in a position formerly filled by a local unit member shall be filled by the Commission from a list of eligible local unit members.
- E. A member appointed to fill a Commission vacancy shall serve for the remainder of the term of that position.

Section 2—Officers

The Commission shall elect from among its members a chair and a vice chair who shall serve for two (2) years or until successors are elected.

Section 3—Functions

The Commission shall:

- A. Oversee the Economic and General Welfare (E&GW) program of ONA within the guidelines established by the Board under the framework established by the House of Delegates;
- B. Carry out the responsibilities of ONA for the economic and general welfare of its members and bargaining units;

- C. Develop economic and employment standards and policies and devise methods of implementation and evaluation;
- D. Establish procedures for economic and general welfare complaints;
- E. Evaluate and revise the E&GW program and policies periodically;
- F. Provide information and counseling regarding employment conditions;
- G. Require local bargaining units to have rules on elections, internal governance, removal of elected representatives and such other requirements as may be established by the Commission or by applicable labor law;
- H. Have the right, for cause shown and after notice and hearing, to remove elected representatives of local bargaining units and manage the local unit if the elected representatives are violating ONA bylaws, local unit charter rules and/or labor law; and
- I. Verify which ONA members shall be eligible to serve on the Commission.

Section 4—Local Units

Local units shall exist for the purpose of improving the professional, economic and general welfare of persons represented by ONA in collective bargaining units under the provisions of state or federal law. The local units established and existing pursuant to this Article shall conform to the following minimum requirements and such other requirements established from time to time by the Commission.

Each local unit shall:

- A. Establish its own bylaws that shall be consistent with the provisions of this Article and with overall ONA philosophies.
- B. Provide for the election from its membership of officers in accordance with local unit bylaws.
- C. Under the guidance of the Commission, select a collective bargaining committee from its membership whose functions shall include:
 - 1. Recommendation of contract proposals;
 - 2. Work with ONA to negotiate the collective bargaining agreements on behalf of ONA and the local unit with the employer of the unit member; and
 - 3. Administration of such collective bargaining agreements after ratification of such agreements by the local unit membership.
- D. File appropriate financial reports with ONA and other governmental agencies as required.
- E. Determine, in conjunction with local unit members, local unit dues that shall be incorporated into the ONA dues structure to the extent feasible in accordance with Article VI, Section 4, paragraph B.

Section 5—Trusteeship

- A. The Commission shall have the right to place any local unit into trusteeship for violation of local unit bylaws, ONA bylaws, or the provisions of this Article or for such other reasons that are permitted by law.
- B. The Commission may impose a trusteeship on a local unit only for the purposes of:
 - 1. Correcting corruption;
 - 2. Correcting financial malpractice;
 - 3. Ensuring their performance of collective bargaining agreements, or other duties of a collective bargaining representative;
 - 4. Restoring democratic procedures; or
 - 5. Otherwise carrying out the legitimate objectives of the local unit.
- C. Trusteeship will be imposed on a local unit for cause shown only after notice and a full, fair hearing by the Commission. However, in emergency circumstances, the Commission may impose a trusteeship on a local unit prior to a full and fair hearing. In that event, the Commission shall within a three (3) month period hold a full, fair hearing on the issues of trusteeship.
- D. The Commission shall establish the procedures for a trusteeship hearing in accordance with governing law and regulations.
- E. Trustees serve at the will of the Commission.

Section 6—Local Unit Forum

A local unit forum shall provide a medium for open discussion and information sharing and shall report and make recommendations to the Commission.

- A. Membership in the local unit forum is limited to members who are represented by ONA's Economic and General Welfare Program.
- B. Members of the forum shall elect a chair and a secretary who shall serve for two (2) years or until successors are elected:
 - 1. The officers shall conduct business of the forum including selecting nominees for elections; and
 - 2. The forum may identify additional officers as necessary and elect members to fill those positions.

ARTICLE XVI – SPECIAL INTEREST CAUCUS

Section 1—Definition

A special interest caucus (Caucus) is a group of ONA members who have a defined common focus.

Section 2—Criteria & Responsibilities

- A. To establish a Caucus there must be a demonstrated need that cannot be met by an existing organizational unit.
- B. A Caucus shall be established and dissolved only by the Board.
- C. A Caucus shall develop a statement of purpose and functions that shall be submitted to the Board for approval and shall govern all activities of the Caucus.
- D. Each Caucus shall submit an annual report.

Section 3—Officers

- A. Each Caucus shall elect a chair and a secretary who shall serve for two (2) years or until successors are elected.
- B. The officers shall conduct the business of the Caucus including selecting nominees for elections.
- C. The Caucus may identify additional officers as necessary and elect members to fill those positions.

ARTICLE XVII – LEADERSHIP ASSEMBLY

Section 1—Purpose

There shall be a Leadership Assembly (Assembly) to facilitate communication among the Board, E&GW Commission, ONA districts and local units.

Section 2—Composition

The Board, the presidents and representatives of each district, and local unit chairs shall constitute the Assembly.

Section 3—Meetings

The Board shall determine the times and places for the meetings of the Assembly. Meetings shall be called upon the request of twenty-five percent (25%) of the districts of ONA.

ARTICLE XVIII – REPRESENTATION TO THE AMERICAN NURSES ASSOCIATION

Section 1—Representatives to ANA

- A. ONA is entitled to representation at the Membership Assembly and special meetings of ANA as provided in the bylaws and policies of ANA.

- B. The allotted number of non-voting representatives shall include at least one (1) representative from each of the following nursing areas: administration, practice and education.
- C. ANA representatives and alternates, except for the president and CEO if eligible and elected, will be limited to four (4) consecutive terms.
- D. ANA representatives and alternates shall be elected in accordance with Article XII of the ONA Bylaws.

Section 2—ANA Leadership Council

The president, or designee, and the CEO, or designee, shall be the ONA representatives to the ANA Leadership Council; the president, or designee, will cast ONA's one (1) vote.

Section 3—Disaffiliation

- A. "ONA membership" for these purposes, is defined as individual members of ONA who have ANA rights and privileges of membership as a result of their ONA membership.
- B. ONA shall continue to maintain membership in ANA pursuant to ANA Bylaws and Membership Assembly policy until such time as two-thirds (2/3) of the entire ONA membership votes to disaffiliate from ANA.
- C. The members of ONA shall continue to have all rights of membership in ANA as provided in ANA bylaws until the disaffiliation vote set forth in paragraph B of this Section is completed.

The vote to disaffiliate may occur by mail or electronic ballot, with appropriate notice and implementation of procedures to protect the integrity and validity of the vote.

ARTICLE XIX – QUORUM

Section 1—House of Delegates or Special Meetings

Seven (7) members of the Board, one (1) of whom shall be the president or a vice president, and representatives from a majority of the districts, shall constitute a quorum for the transaction of business at any House of Delegates or special meeting of ONA.

Section 2—Board of Directors

A majority of the Board, one (1) of whom shall be the president or a vice president, and two (2) of whom shall be members of the Commission on Economic and General Welfare, shall constitute a quorum at any meeting of the Board.

Section 3—Committees & Councils

A majority of the members of a committee or council shall constitute a quorum.

Section 4—Commission

A majority of the members of the Economic and General Welfare Commission shall constitute a quorum, provided at least three (3) Board members and two (2) local unit members are present.

ARTICLE XX – PARLIAMENTARY AUTHORITY

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern meetings of ONA in all cases to which they are applicable and in which they are not inconsistent with ONA bylaws.

ARTICLE XXI – OFFICIAL PUBLICATIONS

The *Ohio Nurses Review* and the ONA web site shall be the official publications of ONA.

ARTICLE XXII – AMENDMENTS

Section 1—With Notice

- A. Except for Article VI entitled Assessments & Dues, Section 3, paragraph A, the ONA bylaws may be amended at any House of Delegates meeting by a two-thirds (2/3) vote of the delegates present and voting.
- B. Article VI, Section 3, paragraph A may be amended at any House of Delegates by a two-thirds (2/3) vote of the members present and voting by secret ballot.
- C. All proposed amendments shall be in the possession of the CEO of ONA at least two (2) months before the date of the House of Delegates and shall be appended to the call for the meeting no later than sixty (60) days before the first day of the ONA House of Delegates.

Section 2—Without Notice

Except for Article VI entitled Assessments & Dues, Section 3, paragraph A, the ONA bylaws may be amended without previous notice at any House of Delegates meeting by ninety-nine percent (99%) of the delegates present and voting.